

## Essex Winter Series 2023/2024 – Refund, Cancellation, and Waiting List Policy

- 1) Once you have entered and paid for an event or events, you are committed to entering these events.
- 2) Once you have made payment, refunds cannot be provided if you wish to cancel an entry.
- 3) If you cannot attend an event, you must let the organisers know, via email to [info@ewsevents.co.uk](mailto:info@ewsevents.co.uk).
- 4) If you do not attend an event, and have not notified us beforehand (“no show”), your entries for all remaining rounds will be moved to the back of the waiting list.
- 5) If you “no show” for a second event in the season, all further entries will be cancelled and removed from the waiting list entirely.
- 6) If you make a “last minute” cancellation (defined as after midday on the Friday immediately before the event) more than once, your remaining entries will be cancelled and removed from the entry or waiting list.
- 7) If you do not get a guaranteed place to race, your name will be placed on the Waiting List, in the order of entries being received.
- 8) We will update drivers as regularly as possible in the lead up to each event as to their position on the Waiting List. Please do not contact us to ask where you are on the list – we’ll let you know as soon as we can get you a place to race.
- 9) If you’re on the Waiting List and no longer wish to race, you must let us know via email to [info@ewsevents.co.uk](mailto:info@ewsevents.co.uk) and we’ll remove you from the Waiting List.
- 10) If you get an entry, we’ll contact you by email (from [info@ewsevents.co.uk](mailto:info@ewsevents.co.uk)). You’ll normally have 48 hours to respond and make your entry payment. If you do not reply, we’ll assume you do not want the place and remove your entry.
- 11) The whole entry process will close at midday on the Friday immediately before the event. At this point, the pit plans and heat groups are finalised. After this point, no drivers can be added to the event, **even if we get a “last minute” cancellation.**
- 12) Therefore, if you do not have an entry by midday Friday, **please do not travel to the event, as we will not be able to accommodate you.**
- 13) Should an event need to be cancelled (for example, due to extreme weather), we will re-schedule the event and carry all entries over to the new date.
- 14) If you have any questions on any of these conditions, you must email us via [info@ewsevents.co.uk](mailto:info@ewsevents.co.uk) **before** you make your entry – making your entry will be taken as your agreement with the above policy.